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SEVIS HELP HUB

Terminate a Student

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TERMINATE A STUDENT

Last updated: November 7, 2024

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Student Records

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A terminated record in the Student and Exchange Visitor Information System (SEVIS) could indicate that the nonimmigrant no longer maintains F or M status. Designated school officials (DSOs) mostly terminate F-1/M-1 students and/or F-2/M-2 dependents who do not maintain their status. However, termination is not always negative. DSOs can terminate records for several normal, administrative reasons.

Prior to terminating a record be sure:



- Termination is the proper action to take.
- To use the right termination reason.

It is possible to terminate F-2 or M-2 records independently of their primary F-1 or M-1 student.



For more information on SEVIS terminations, see SEVIS Help Hub articles:

- [Termination Reasons](#)

Completions and Terminations

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Terminate a Student

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Corrections and
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Manage Program
Dates, Registration and
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Effects of Termination

When an F-1/M-1 SEVIS record is terminated, the following happens:



- Student loses all on-and/or off-campus employment authorization.
- Student cannot re-enter the United States on the terminated SEVIS record.
- Immigration and Customs Enforcement (ICE) agents may investigate to confirm the departure of the student.
- Any associated F-2 or M-2 dependent records are terminated.

Grace Periods after a Termination

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Termination Reason	Duration of Status
Termination for any violation of status	<ul style="list-style-type: none">• No grace period.• If the student and dependents are still in the United States, the student must either apply for reinstatement, or the student and dependents must leave the United States immediately.
Authorized Early Withdrawal	<p>Student and any accompanying dependents must leave the United States within 15 days of termination date.</p> <p>Important Note: This grace period only applies to F-1 students and their dependents. It does not apply to M-1/M-2 students and dependents.</p>
Change of Status Approved	<ul style="list-style-type: none">• Student F 1/M 1 status ends, and student enters newly authorized immigration status.• Student must follow the authorized stay requirements of the new immigration status.
Change of Status Denied	<ul style="list-style-type: none">• Nonimmigrant requests a change of status (COS) to F 1 or M 1 and is denied.

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status while the COS to F/M was pending, the student remains in previous nonimmigrant status and must follow the authorized stay requirements of that status.



Preparation for Departure 8 CFR 214.2(f)(5)
(iv)

Termination versus Other End of Program Actions

The table below lists the program ending actions and when a DSO should use them:

Action	Use It When
Cancel SEVIS Record in Initial Status	<ul style="list-style-type: none">• The record is in Initial status.• The student has not/will not use the Initial Attendance

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Note: This cancels all associated dependent records.

Complete Program

- The record is Active.
- The student has both:
 - Graduated or completed his/her course of study
 - Left or plans to leave the United States in the immediate future.

Shorten Program

- The record is Active.
- The student will finish the program earlier than the current program end date in the record.

Terminate Record

- The record is in Initial or Active status.
- The student did not maintain F/M status per regulations.

Important Note: A DSO can manually terminate a canceled record, but the action will show as a correction in event history.

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1. Go to the [Student Information](#) page.

[<< Return to Active Status Students](#)

[Reprint I-20](#)
[Print Draft I-20](#)

Student Information

F-1 STUDENT Trottier, Alice	SEVP School for Advanced SEVIS Studies - SEVP School for Advanced SEVIS Studies Start Date: May 4, 2015 End Date: May 4, 2019	Status: ACTIVE Status Change Date: May 13, 2016 SEVIS ID: N0004684777
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I-901 Fee Paid I-20 ISSUE REASON: CONTINUED ATTENDANCE

View:
Event History
Request/Authorization Details
Employment Information
Actions:
Authorize To Drop Below Full Course
Change Education Level
Corrections
Complete Program
Disciplinary Action
Extend Program
Shorten Program
Terminate Student
Transfer Out
Employment/Trainings:
CPT Employment Authorization
Off-Campus Employment
OPT Request

Personal / Contact

Gender: FEMALE
Date of Birth: January 1, 1991 **Age:** 25
Country of Birth: FRANCE
Country of Citizenship: FRANCE
Telephone: Student does not have a telephone number.
Email Address: atr@gmail.com

U.S. Address: 1111 ARMY NAVY DR, ARLINGTON, VA 22202 - 2053
Address Status:
Foreign Address: 1 Main Street
ANGOLA

Overall Remarks

Program

Education Level: MASTERS
Major 1 and Name: 50.0701 - Art/Art Studies, General
Major 2 and Name: 01.0102 - Agribusiness/Agricultural Business Operations
Minor and Name: 50.0102 - Digital Arts
Program Start Date: May 4, 2015
Program End Date: May 4, 2019

English Proficiency

School Requires English Proficiency for This Program: Yes
Student Has English Proficiency: Yes

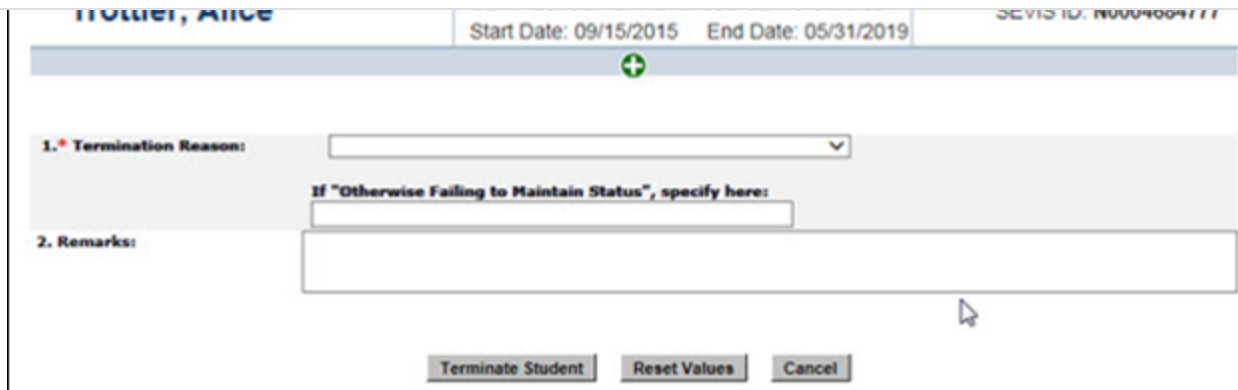
Registration

Initial Session Start Date: May 4, 2015
Current Session End Date: December 18, 2017
Next Session Start Date: January 15, 2018
Length of Next Break/Vacation: 27
Last Session:
Study/Research Abroad: No
Thesis/Dissertation: No

I-901 SEVIS Fee Payment

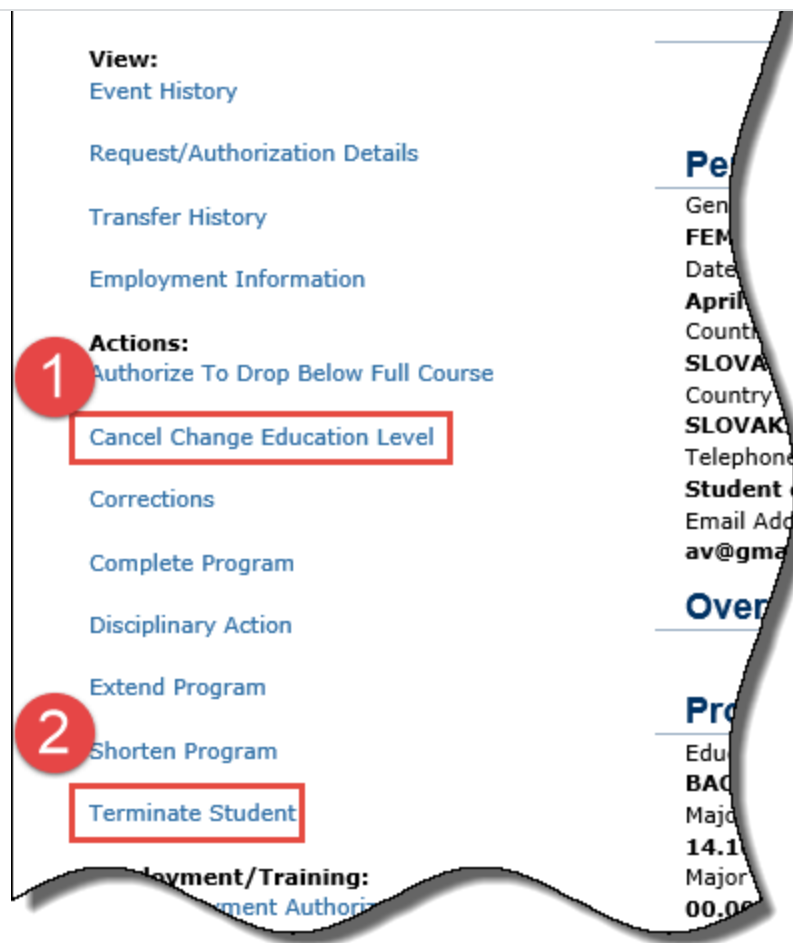
Transaction Type: Payment
Transaction Date: July 5, 2016
Transaction Amount:

2. Click **Terminate Student**. The *Terminate Student* page opens.

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You cannot terminate the Initial record of a student, who is requesting a change of education level, if the previous record is still Active. In this case, from the *Student Information* page you must:

- **First:** Cancel Change Education Level for the Active record.
- **Second:** Terminate the Active record.

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View:
Event History
Request/Authorization Details
Transfer History
Employment Information

Actions:
1 Authorize To Drop Below Full Course
Cancel Change Education Level
Corrections
Complete Program
Disciplinary Action
Extend Program
2 Shorten Program
Terminate Student
Employment/Training:
Employment Authorization

Personal Information:
Gender
FEM
Date of Birth
April
Country of Birth
SLOVAKIA
Country of Residence
SLOVAKIA
Telephone
Student
Email Address
av@gmail.com

Overseas Information:
Program
Education
BAC
Major
14.1
Major
00.00

3. Select a **Termination Reason** from the drop-down list.

- **Absent from Country for Five Months**
- **Authorized Drop Below Full Course Time Exceeded**

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Change of Status Withdrawn

- **Death**
- **Denied Transfer (M-1 student only)**
- **Expulsion**
- **Extension Denied**
- **Failure to Enroll**
- **Failure to Report While on OPT**
- **No Show – Manual Termination**
- **Otherwise Failing to Maintain Status:** If you select this termination reason, enter an explanation in the text box provided.
- **Suspension**
- **Transfer Student No Show**
- **Transfer Withdrawn (M-1 student only)**
- **Unauthorized Drop Below Full Course**
- **Unauthorized Employment**
- **Unauthorized Withdrawal**
- **Violation of Change of Status Requirements**

See [Student Termination Reasons Available in SEVIS to DSOs](#) in SEVIS Help Hub

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4. Enter any optional comments in the **Remarks** field. This field has a 1,000 character limit.



Comments entered in the **Remarks** field will overwrite existing remarks on page one of the printed Form I-20.

5. Click one of the following:

- **Terminate Student:** Terminates the student. A *Confirm* page opens.

Confirm

Are you sure you want to change the status of the student to Terminated? Once the student has been terminated you will not be able to take any action on this student or print the student's record without requesting reinstatement.

Yes No

- Click **No** to cancel the action and return to the *Student Information* page.

[Translate this page](#)[Return to View Record](#)[Print I-20](#)

- Click **Return to View Record** to view the *Student Information* page.
- Click **Print I-20** to print a copy of the student's Form I-20.
- **Reset Values:** Clears all fields on the page.
- **Cancel:** Cancels the termination action and return to the *Student Information* page.

Manage Terminated Records

You may need to take one of the following actions on terminated SEVIS records:

- View [lists of students in terminated status or soon to be terminated:](#)
 - Students Terminated Due to Change of Status Approved

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Terminated Status Students (in past 18 months)

- [Correct Termination Reason](#), if the termination reason in SEVIS is wrong.
- [Correct Student SEVIS Status](#), if the record was terminated:
 - For authorized early withdrawal and the student is returning after an absence of less than five months.
 - Incorrectly by a DSO, SEVIS, or a government official.
- Request [Reinstatement](#) if the student violated status and will try to regain status without leaving the United States.



- See 8 CFR 214.2(f)(16)(i) for F-1 eligibility criteria.
- See 8 CFR 214.2(m)(16)(i) for M-1 eligibility criteria.



See the [Reinstatement](#) article.

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Regaining status through travel will restart that student's F-1 or M-1 status and benefits clock over again.

Note: You must create a new SEVIS record, and the student must pay the I 901 SEVIS fee again.

WHAT'S NEW

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Visit the tool on the Study in the States Facebook page to learn how to become an F or M international student in the United States.

[Read more on the blog](#)

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Employment

While employed this summer, make sure you have all the relevant information on maintaining your student status, and the steps you must take before returning to school.

[Read more on the blog](#)

ICON GUIDE

See the [SEVIS Help Icons](#) on the SEVIS Help Hub for a quick-reference of the icons used in this user guide.



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SEVP@ice.dhs.gov



ICE Tip Line

[1-866-DHS-2-ICE](tel:1-866-DHS-2-ICE)

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